**Exchange Android Setup**

Depending on your Android version one of the two following options should work for you.

   1. Open the Email application.

   2. Click the Menu button and then click the Accounts button.

   3. Click the Menu button again and click Add Account.

   4. Enter your email address and password.

**-or-**

   1. Open the Mail application.

   2. Enter your email address and password.

   3. Click Next.

   4. Click Exchange Account.

   5. Enter your: username, password, and Exchange server address: owa.ivytech.edu

   6. Check Use Secure Connection and Accept All SSL Certificates.

   7. After authentication, check the boxes associated with the features you want to include such as Push, Amount To Sync, Notifications, Sync Contacts, Sync Calendar, Sync Calendar Amount.

   8. Click Next.

   9. In the next screen, you need to give an account name and your name (this will be displayed on outgoing email messages).

Be careful with automatic push, this will drain your battery especially if you receive many emails.  You may want to set this to every 5 or 10 mintues.